

Hancock County Health Department

Meeting Minutes

Thursday April, 26, 2018

Opening

The regular meeting of the Hancock County Health Department was called to order at 5:30 pm on Thursday, April 26, 2018, in Carthage Il. By Edward Owen.

Present:

Karen Andrews	Andy Bastert
Karen Beeler	Edward Owen
Dale Quimby	Janet Fleming
L. Joe Smith	Mark Strobe
Denise Yuskis	

Absent:

Monica Crim	Nancy Krekel
-------------	--------------

Others Present:

Amy Mc Callister, Administrator, Tasha Speers, Director of Finance, Brenden Moon DMD and Janet

Approval of Minutes:

Board Minutes for the January 2017 Minutes were read and a motion to approve the minutes was made by M. Strobe with a second by K. Beeler. Motion was carried.

Public Comment: None

Fiscal and Administration Reports:

A. McCallister reported that there would be a county wide "Take Back Medication Event" on April 28th from 10am to 2pm.

Gray Hunter Stenn Firm is currently working on the county's audit. There isn't a need to conduct a single audit this year.

Public Health Seminar will be attended by M. Finney and A. McCallister on May 2nd and 3rd.

Ada Bair has agreed to attend as a member of staff from Memorial Hospital.

This will be geared toward moving public health forward and involving more of the community. Amy also reported that they are still working on our Community Health Needs Assessment with Memorial Hospital and hope to have the assessment for the board to review at the next BOH meeting.

Amy then reported that there will be a new Intern at the Health Department. Lois Stewart will start on May 15, 2018. Lois has a degree in Health Services Management and will assist Amy in writing some policies for the agency. She will also do some staff development for the Health Department.

There was a Meet and Greet at WIU where Professionals in the Health Field and Health Science Professors met with students so they could ask questions about theirs and get an idea about what direction they could take with their degrees after graduation.

Unfinished Business: None

New Business:

Travel Reimbursements for February March and April were reviewed.

Travel reimbursements for May, June and July were then reviewed. A motion was made by M. Strope with a second by K. Andrews to accept. Motion was carried with a role call.

Agency Budget Revision was discussed for the Dental Department. Dr. Moon and Janet were on hand to answer questions about the need to hire a new part time dental hygienist. This would require a change to the salary line in the budget. The dental department has increased profits significantly in the last 4 years and hopes to continue serving the growing number of patients. Having the new hygienist would allow Janet to work more on grants, and she would fill in when one of the hygienists is absent.

A motion was made by M. Strope to accept the budget revision with a 1nd from J Fleming. Motion carried.

Home Health:

A. McCallister reported that Jennifer Twidwell is acting as interim director for the Home Health Department and that they are actively looking for additional staffing for the department which includes a Home Health Director and a part-time Homemaker/Home Health Aide.

It was suggested by D. Quimby that we plan a meeting to discuss Conditions of Participation and Home Health Quality Improvement. A. McCallister will set this up at a future date.

BOH Member Nominations:

The BOH recommended the reappointment of Andy Bastert and Monica Crim to the Hancock County Board of Health with a motion made by M. Strope and a second by K. Andrews. Motion carried.

Review of Closed Session Minutes:

Minutes were reviewed and a motion was made to accept the minutes by M. Strope with a second by D. Yuskis. Motion carried.

Closed Meeting: None

At 6:06 PM, a motion to adjourn was made by M. Strobe with a second by K. Andrews. The motion was carried.

Next Meeting Scheduled: July 26, 2018 at 5:30PM.

Nancy L Krekel 7-26-18
Nancy Krekel, Board of Health President

