

completed in writing and signed by Edward Owen, Board President. T. Scheetz made the motion to approve the Home Health Annual Report, Dr. Smith seconded; motion carried by all present.

Minutes & Reports: The minutes of the December 10, 2009, Board Meeting and the monthly reports were approved by all members present. Dr. Coventon made the motion for approval of the minutes and E. Sellars seconded; motion carried. T. Scheetz made the motion for approval of the reports and E. Sellars seconded; motion carried.

H1N1 Update: T. Beeler reported that we had approximately 2,200 doses of H1N1 vaccine expire and were destroyed. The department has given approximately 3,900 doses up to now.

Telephone Update: E. Owen opened discussion of telephone issues within the department. T. Beeler reported the phone system in the original part of our building is analog with digital updates added on. The newer part of our building is digital. T. Beeler reported the cost to replace/upgrade our panel would be \$7,000-\$10,000 or to replace the entire system for \$25,000-\$40,000. When first installed, we had 16 phones with 200 calls weekly, we now have 49 phones with 1,059 calls weekly. S. Tucker suggested J&S (Ft. Madison, IA) as a possibility, as he has had good results with them. Discussion was held regarding reliability of the current system. A wireless phone system was discussed and questioned if that would be feasible. A. Bastert made the motion to request bids (including wireless service) from three different companies to fix and/or replace our phone system. When this has been completed, T. Beeler was instructed to pole the Board members via telephone with the results. The Board members then have the option to accept or reject from the information presented. Dr. Coventon seconded the motion; motion carried by all present.

Transportation: T. Beeler informed the Board that she had just received the signed IL Department of Transportation Operating Assistance Contract #5311 from David Walker, County Board Chairman. With this being finalized, public transportation may start in 1-2 months.

Freedom of Information Act (FOIA): David Walker, County Board Chairman, has been appointed FOIA Officer for the County Board only. Each board must appoint an FOIA Officer for each office. The Health Department will need to appoint an FOIA Officer and two additional Open Meeting Officers. S. Tucker stated if legal counsel were needed, the State's Attorney would be the contact. A. Bastert made the motion to appoint T. Beeler as the Health Department FOIA Officer, Dr. Coventon seconded; motion carried. T. Scheetz made a motion to appoint D. Linkemann and D. Bruenger as the two Open Meeting Officers, A. Bastert seconded; motion carried.

Announcements: E. Owen congratulated Andy Bastert on his promotion in the First State Bank of Western Illinois. The Adams County Health Department will be having Open House on Sunday, February 28, at their new facility at 4th & Hampshire, Quincy, IL.

**NEXT BOARD MEETING:
Thursday, April 8, 2010
5:30 p.m.**

Adjournment: There being no further business, T. Scheetz made the motion to adjourn at 7:30 p.m., S. Tucker seconded; motion carried.

Edward J. Owen, President

Date

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