

**Hancock County Health Department  
Special Board Meeting Minutes  
May 9, 2013**

**Board Members Present:**

Deb Althide	Dale Quimby
Karen Andrews	Jeanne Schell
Andy Bastert	L. Joe Smith
Nancy Krekel	Denise Yuskis
Edward Owens	Mark Strobe

**Board Members Absent:** 0

The meeting was called to order at 5:30pm by E. Owens, Board President.

A letter of resignation was presented by Teresa Beeler, Administrator. Her last day will be May 15, 2013. A motion to accept the resignation was made by J. Schell with M. Strobe seconding. Motion carried.

The administrator vacancy position was discussed. Adams County and McDonough County had expressed the possibility of providing contract support during the interim period. There were four other names submitted for consideration for Interim Administrator for Hancock County Health Department. The job of interim administrator would most likely be a period of sixty to ninety days.

There was discussion about posting the job opening with IDPH.

A motion was made by M. Strobe and seconded by A. Bastert for the Chairman to sign for grants, etc. and also will become a coalition appointee. Motion carried. Roll call vote was held; 9 Yea: 0 Nay

Discussed the server password needing to be changed and chain of command.

A committee of E. Owens, J. Schell, and K. Andrews will meet Friday AM, May 10, 2013 to look into IT support for Hancock County Health Department. A motion to authorize this committee to enter into a contract for IT support was made by A. Bastert with M. Strobe seconding. Motion carried. Roll call vote was held; 9 Yea: 0 Nay

A motion to enter into Executive Session at 6:25pm was made by J. Schell with M. Strobe seconding. Motion carried. Roll call vote was taken; 9 Yea: 0 Nay

A motion to exit executive session at 7:35pm was made by M. Strobe with D. Althide seconding. Motion carried.

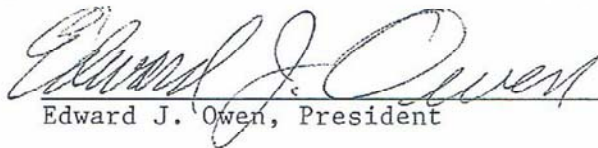
D. Yuskis exited meeting at 7:40pm.

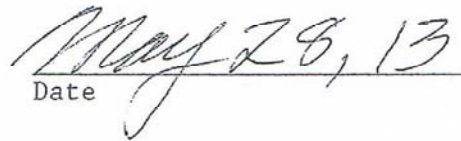
A motion to appoint Melita Finney as the HIPPA Officer and Maureen Crawford as the FOIA representative was made by J. Schell with M. Strobe seconding. Motion carried.

A motion was made by M. Stope with a second by A. Bastert for the Interview Committee(E. Owens, K. Andrews, J. Schell, D. Quimby, N. Krekel, D. Althide)to be able to hire an Interim after the May 13, 2013 interviews with Interim candidates. Motion carried. Roll call vote was taken; 8 Yea: 0 Nay: 1 Absent

A discussion from the board on salary for interim was had and it would depend on experience. A cap of \$50,000 for this position was also recommended. It would be a full time position of 40 hours.

A motion to adjourn was made by A. Bastert with M. Strobe seconding. Motion carried.

  
Edward J. Owen, President

  
Date